

City Goals for 2022

January 4, 2022

Boldface = priority

New City Hall

- Using overall City Hall vision, engineering plans from Horner & Shifrin and Archimages architectural detail to approve final interior architectural drawings and overall site plans (merging phase 1 & phase 2) for new City Hall (Jan - Mar)
- Using construction architectural drawings and landscaping/stormwater site plans for remodel of new City Hall, and submit for bid and select construction company(ies). (Mar– May)
- Construction and remodeling to be done by November, 2022. Move-in to be completed by end-of-year 2022. (Nov- Dec)
- Communication connectivity to the new City Hall needs to be completed by the move-in date for staff. (Nov-Dec)
- Hold Open House to introduce residents to new City Hall (holidays 2022).

Annexation

- Create a persuasive PPT presentation to show unincorporated residents at informational meetings (Jan)
- Using i5 Group, City will develop annexation “Plan of Intent”, the City will submit Annexation Plan of Intent to Boundary Commission, (Jan-Mar).
- The City will support marketing effort to planned annexed areas. (Jan-Mar)
- With board support, City team plans and schedules informational mailings and meetings with residents in areas scheduled for annexation effort. (Jan - Apr)
- Barring COVID restrictions, the City will host eight informational PPT presentations at the New City Hall for interested residents and businesses to attend. (Feb-Apr).
- Annexation website will be built and accessible (Feb)

- With board support, City Administrator and Mayor will build a City annexation team that gives direction for the process. (Mar – Jun)
- Will need support at the public hearing before the County Boundary Commission. (Mar-Jul)
- With County Boundary Commission approval to allow elections, the City will plan for an Apr 2023 election in the City and both annexed areas to seek voter approval for annexation.

Redevelopment of the PBD

- Meet with property owners in the Planned Business District (PBD) to keep them informed of City's intentions with its RFP (Jan-Feb)
- Meet with business owners (in the PBD) to keep them informed of City's intentions with its RFP (Feb-Mar)
- Review developers' response to October 2021 Request for Proposal (RFP) (Feb-Mar)
- City Administrator works to develop information for staff understanding.
- If the RFP attracts a new vision for Manchester that is exciting and supported by the Board of Aldermen and staff, work closely with Pace to successfully guide the BOA through the first steps of redevelopment in the Planned Business District. (Mar-May)
- If the RFP attracts a new vision for Manchester that is exciting and supported by the Board of Aldermen and staff, all stakeholders will work closely with Pace consultants to ensure successful collaboration between developer and property owners. (May-EOY)

Lessening the Distance and Building Community

- Finalize plans for "Community Belonging" experience (Jan-Feb)
- Host multiple staff enrichment, "Community Belonging", experiences based on, "Community, the structure of belonging." (Mar-Apr)
- Meet with community stakeholders to better understand our similarities and differences. Meet with Muslim community leaders. (Jan)

- Speak/advocate to the community and staff on Lessening the Distance/Lessening our differences. Advocate to HOA, community groups, faith leaders, committees and boards. (All year)
- Host regular Faith Leaders Gatherings. Seek collaboration and broad focus on community needs. (two/three times/per year)
- Offer workplace health , workplace ethics, and safety training/enrichment (all year)
- Assess whether need exists to offer racial diversity and inclusion training

ManchesterCares

- ManchesterCares. Build a non-profit and build its board. (Jan – Apr)
- Envision, Support and host ManchesterCares programs and events, i.e. blood drives, food drives, toy drives, coat drives, etc. Collaborate with community stakeholders. (Jan – EOY)
- Bring departmental community outreach programs under the City’s ManchesterCares initiative.

New Residential Developments in Manchester

- For the first time in many years, a residential developer will be working two new, large housing (60+ homes ea) developments in the City. City staff will commit resources to ensure support and adherence to development agreements, supporting both neighboring residents and the developer (throughout the year)
- Meet and greet new residents with welcome packets. (when mov-in happens)

Public Works Department Leadership

- Work with the new Public Works Director, Assistant Director and new Superintendent to integrate leadership transition. (Jan-Jun)
- Manage East-West Gateway grants requirements (Mar – EOY)
- Wind down Prop S projects (by EOY)
- Prioritize 2023-2025 stormwater projects (Jun-Aug)

Public Works and City infrastructure goals

- Fourth full year of Prop S needs to progress better than last year (2020). Resident notification and follow-up needs to be regularly monitored. New leadership in Public Works must be more proactive in planning for disruptions caused by road closures. (Feb – Oct)
- Sidewalk hazards must be addressed as a City priority. With new 2020 database prioritize to fix the most slabs deemed most severe. Provide regular update to Mayor. (Feb – Nov)
- Stormwater engineering projects in 2022 need the same attention as in years 2020 and 2021, both years of heavy summer rains. Provide the City Administrator and Mayor regular reports. (Apr – Oct)
- Working with Horner & Shifrin, Identify new City infrastructure needs that can qualify for federal infrastructure grants. (Jan – Apr)

City Administration and Finance

- Work on passage of Use Tax by Manchester voters. (Feb-Apr)
- Quarterly financial statements are due on time. Statements due: Feb 10, Apr 14, Aug 14, Oct 13. (Finance Director and City Administrator to set due dates)
- New 2023 budget must be completed and submitted to Board of Aldermen and the Audit & Finance Committee by October 1.
- Monitor 2022 budget throughout the year for adherence or deviation
- Complete the Employee Policy. New policy must be approved by the Board of Aldermen by October 31, 2021. (Oct-Nov)
- Assess and organize the sustainable and eco-friendly initiatives so the effort falls under a broad City umbrella rather than different City departments. Grow the initiatives this year, as growth occurred in 2020. Launch a new “Sustainability Calendar.” (Jan and Feb)
- Arrange new record retention policy for all City departments (Oct)

- City-wide reviews must be completed by December 1, 2022. (Nov)
- Complete the disbanding of the South Manchester TDD and transition of City services as well as assets to City. (June)
- Ensure that the goals of each City department supports the overall goals of the City. (Jan & Feb)
- Identify a Business Advocate in City Hall. The advocate will be charged with streamlining all business needs (permits, licenses, support) that the City requires from its business community. (Feb-May)
- City will focus on determining uses for the former City Hall (Lyceum). (Sep – Dec)
- With movement out of the Lyceum, Research, plan and adopt new branding and signage for City Limits and in front of City Hall.
- Reevaluate and update City payroll scales. (Jul-Aug)

Police

- Department needs to be fully staffed by mid-year (Jan-Jun).
- Police discipline must be shared with City H.R. Generalist
- Fight crime by successfully supporting and advocating for “Lock It or Lose It” residential program.
- Police staff must focus on the accreditation timeline. Expedite the effort to achieve accreditation by December 30, 2022. Keep BOA, Justin and Mayor updated on progress. (Finish accreditation by EOY, 2022).
- Police staff and City leadership ensures that Police openness, training and engagement with the community expands beyond past initiatives. Clear goals for the department need to be identified that grow community safety and trust by the community.

Parks

- Ensure that all safety protocols are enforced for Parks' classes and events.
- The playground upgrade plans must be approved with clear financing plan in place (Jan – Dec)
- Host all normal summer programming (concerts and events) if the safety of visitors can be guaranteed. (Jan-Sept)
- The Margaret Stoecker Park expansion plans must be complete with a timeline by EOY (Sept-Dec)

Priorities (lesser)

- Establish a regular inspection of City massage parlors. Determine whether there are other businesses needing regular monitoring.
- Continue working at building better relationships with small businesses.
- Work collaboratively with Pace Management to explore better traffic flow on Highlands Blvd during holiday volume.
- Plan a Community Safety Summit (or similar events) that heightens awareness of, and addresses community concerns around guns, drugs, active shooter, bullying, etc. (Oct)
- Use South Manchester TDD assets to plan and develop upgraded bus stop(s) and other improvements to the District.
- Complete the exterior renovation of historic City Hall/Lyceum.